

IOP Consultation Expectations

As your teacher, it is my responsibility to provide you with in-class, one-on-one time to discuss and help you plan for your Individual Oral Presentation.

You will be provided with 20 minutes of consultation time with me. Do not waste it or throw it away by being unprepared. You must have an idea for your IOP BEFORE you come to me. Do not use this time to ask me what you should do. You should tell me what you will be doing.

Your consultation time will be a lot more helpful to you if you do more telling than asking. Trust that I will tell you if you are on the wrong track (you don't have to ask). I will also help you get on the right track.

You are welcome and encouraged to ask questions throughout your consultation time, but be sure you are asking questions I can answer. For example, I can't answer the question "Do you think I would do a better job talking about the poetry or *The Great Gatsby*?"

SUGGESTIONS:

Bring a pen or pencil and some paper with you. I might say something smart. (It happens sometimes...)

Make a list of questions you have about this assessment. Type or write them out and write my answers down.

- ? Do you understand the significance of this assessment?
- ? Do you understand how, when, and where you will be performing your presentation?
- ? Do you understand my expectations, and what you need to do to make an A?
- ? Do you understand how you will be graded?
- ? Are there any other questions you have about this assignment?

Be prepared to tell me what work(s) (**from this semester ONLY**) you will use, what method of presentation you will use, and what aspect of the work you will discuss.

Be prepared to explain what you will need from me to make your IOP successful. In some activities, you will need me or other classmates to take an active role in your presentation. If this is the case, type out a detailed explanation of the help you will need and present it to me at your consultation so I can look over it and make suggestions or adjustments. Provide this explanation to anyone you will be counting on. Try to make it "fool-proof."

Do you understand the speaking requirements, including

- ? Correct public speaking skills
- ? Correct behavior while speaking publicly
- ? Correct register for this assignment
- ? Correct references to text
- ? The possibility of a discussion afterward